



Office of Code Enforcement Officer

RESIDENTIAL RENTAL PROPERTY APPLICATION FOR LICENSE AND REGISTRATION

All residential rental units must be registered with the City of Silvis. Please complete the following information and return to the Silvis City Hall **along with the \$10.00 registration fee.** Copies may be made for additional buildings. Information for property owned by a company or LLC must include the name of a contact person. Incomplete applications will not be accepted and will be considered a violation of the City of Silvis Building Code. Changes in ownership or property management must be updated on the application within 30 days. A separate registration form and \$10.00 fee is required for **EACH BUILDING** containing dwelling units.

Property Address (and name if applicable)

Rental Units in this building: _____ # Buildings in this Complex: _____

Does the dwelling contain any common areas/office spaces/businesses: Yes No

If yes, please list: _____

Please list the residential unit numbers: _____
(ie 1A, 1B, 101, 201, etc...)

Property owner and address:

Email: _____ Phone: _____

If the property is owned by a business entity, provide the name of the contact person (NOT the property/site manager). *If the property owner listed above is the primary contact person's name, this section can be left blank.*

Name: _____

Address: _____

Email: _____ Phone: _____

Property Manager Information (if different than above):

Name: _____

Address: _____

Email: _____ Phone: _____

Information provided on this form will be used for making contact to provide legal notices should any violations of the law occur on the rental property.